



## BULLETIN

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DATE: July 30, 2024  
TO: All Surplus Lines Agencies  
FROM: Marie E. Rudert, Executive Director  
SUBJECT: Personal Lines Service Fees – Act 45 of 2024

Governor Josh Shapiro signed into law on July 8, 2024, Act 45 of 2024. This law becomes effective September 6, 2024. The law permits, if the conditions below are satisfied, a surplus lines licensee to charge an insured a service fee for the placement of a personal lines insurance policy in addition to a commission received from a surplus lines insurer. The service fee on a personal lines insurance policy shall not exceed \$150.00 or four (4) percent of the policy premium, whichever is greater. In addition, any such fee must be reasonable in relation to the cost of underwriting, issuing and processing of the policy. Further, prior to placing the policy, the surplus lines licensee shall make a clear and conspicuous disclosure in writing to the insured of all of the following: (1) the total amount of the service fee and the total amount of the inspection fee, if any; (2) the amount of the gross premium tax; (3) an itemization of fees charged for each service; and (4) disclosure of any compensation payable to the surplus lines licensee by the entity completing the inspection and any ownership interest that the surplus lines licensee might have in such entity completing the inspection. Please note that this publication serves only as a summary of the law; to see the full text and all requirements included in the law, follow this link to view [Act 45 of 2024](#). Further, please note that nothing in Act 45 alters the existing prohibition on charging an application fee for any personal lines policy as required by 40 P.S. Section 310.74 or compliance with other Commonwealth insurance laws and regulations relating to fees in other contexts.

In addition, Section 2., Section 1620 of the Act is amended to read that “Within thirty (30) days following the end of each month, each surplus lines licensee shall file with the department, on forms prescribed by the department, a verified report of all surplus lines insurance transacted during the preceding month. **Each report shall include the amount of the service fees charged for each surplus lines insurance policy issued.**” In the near future a subsequent Bulletin will be distributed advising when the revised 1620 Monthly Report will be posted on our website.

Should you have any questions please contact PSLA at 610-594-1340 or [customerservice@pasla.org](mailto:customerservice@pasla.org).

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