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DATE: January 16, 2013

TO: All Surplus Lines Agencies

FROM: Kenneth A. Rudert, Executive Director

SUBJECT: Inquiries Relating to the Surplus Lines Agent Gross Premium Tax Report -

**RCT-123** as of December 31, 2012

Recently the Department of Revenue and PSLA have received inquiries relating to the information requested on the RCT-123 for 2012. Outlined below are guidelines to follow when completing the form.

- 1. On page 1 there is a field for Revenue ID Number. The Revenue ID Number is not available at this time. The Department of Revenue has requested that the 7 digit Corporate Tax Account ID be used for this field. The Revenue ID number will be supplied by the Department of Revenue at a later date.
- 2. On page 3 there is a field for a PA PUC-A number. This item was included in error and is not needed. Therefore the Department of Revenue has requested that this field be left blank.

Any questions regarding the completion of the RCT-123 should be directed to the Department of Revenue, 717-783-6031, option 7, and then option 2.

We trust this information will assist you with the completion of the RCT-123 for 2012.

KAR/ds